

Policy S-1.05
UNIVERSITY OF FLORIDA
COLLEGE OF NURSING

TITLE: TUITION WAIVERS FOR COLLEGE OF NURSING COURSES

POLICY: In keeping with University of Florida policy on the use of fee waivers, enrollment under the tuition fee waiver program will be done on a space available basis and is limited to those courses in which direct costs do not increase with each student admitted.

Laboratory (clinical) and individual study courses, such as project, thesis or dissertation are excluded from fee waivers. In addition, use of a fee waiver will not be permitted for any College of Nursing course that requires intensive or individualized use of faculty resources such as, practicum, supervised research, and advanced research.

Thus, in the College of Nursing, fee waivers will not be used for any course with a C or L designation.

RATIONALE: This fee waiver policy supports UF employees registering for courses that do not increase direct costs.

PROCEDURE:

1. The student desiring a waiver obtains a State Employee Registration Fee Waiver application. <http://www.registrar.ufl.edu/pdf/feewaiver.pdf>
2. The student returns the completed form to the Office for Academic and Student Affairs (OASA) no later than four (4) weeks prior to the semester in which the requested course is offered.
3. Fee waiver requests are reviewed and approved or denied by the Assistant Dean for Student Affairs (ADSA).
4. Prior to registration, the OASA notifies those students whose fee waiver requests will not be honored.
5. The OASA submits approved forms to the University Registrar's Office.
6. The University Registrar's Office sends registration information to students whose requests are approved. Registration occurs during the Drop/Add period.

Review or Approval Authority	Responsible Party	Initial Approval / Review	Most Recent Approval / Review Of Changes	Editorial Changes	Policy A-01 Review
Review	Leadership Council	6/98	12/05		
Approval	Administrative Council	5/98	12/05	09/10	03/06
Approval	Dean	6/98	03/06	09/10	