

**Policy S-1.07**  
**UNIVERSITY OF FLORIDA**  
**COLLEGE OF NURSING**

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**TITLE:** **STUDENT RESEARCH ACHIEVEMENT AWARDS**  
**POLICY:** The College of Nursing will acknowledge the research achievement of our students through:  
(1) Research Potential Awards, and  
(2) Excellence in Research Awards

**RATIONALE:** Research contributing to nursing science is in keeping with the mission of the University of Florida and the mission and goals of the College of Nursing. Students who have excelled in research activities that demonstrate commitment to the scientific process and who have demonstrated potential as nurse scientists are deserving of recognition.

**I. GUIDELINES:**

- Students are eligible for consideration of two student research awards presented each year at Commencement: Research Potential Award, and Excellence in Research Award.
- A. Criteria for a Research Potential Award include the following research activities, which greatly exceed course requirements:
- a. Undergraduate students:
    - Excel in research course(s) with minimum grade of ‘B’.
    - Identify questions for future research.
    - Systematically engage in research process.
    - Recommendation by one active research faculty member.
    - Dissemination of findings (writing, presentations, etc.).
  - b. Graduate students: Research achievement as above including dissemination of findings in a peer-refereed format, e.g., poster, presentation, publication.
- B. Criteria for an Excellence in Research Award include the following activities, which greatly exceed course requirements.
- a. Undergraduate students: Dissemination of research findings in a peer-refereed format, e.g., poster, presentation, publication.
  - b. Graduate students will complete 2 of the following while enrolled in the College.
    - Peer-refereed presentation of research findings.
    - Peer-refereed publication/accepted for publication or research findings.
    - Funding of research by external source.

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**II. PROCEDURE:**

- A. Obtain the *Verification of Exemplary Research Achievement* form (Attachment #1) from the Assistant Dean for Student Affairs (ADSA) office or the Student Policy Handbook located on the College of Nursing webpage.
- B. All applicants must complete Sections I and II.
  - a. Section I documents the date, description of qualifying research activities, and sponsor or supervising faculty.
  - b. Section II documents faculty recommendation for a research achievement award.
- C. For consideration of the Excellence in Research Award, applicants must complete Section III, a narrative statement describing in 250 words or less the current research activities and future directions/goals.
- D. Completed forms must be submitted to the College of Nursing ADSA by March 1<sup>st</sup>.
- E. Applications will be reviewed by a Student Affairs Task Force, comprised of one faculty member from the Research, Scholarship, and Sabbatical Committee (RSSC), the Associate Dean for Research (ADR), and the Assistant Dean for Student Affairs (ADSA).
- F. The Student Affairs Task Force will select awardees for Research Potential Awards and Excellence in Research Awards.
- G. The ADSA will forward the list of awardees to the Director of Alumni Affairs and Public Relations for recognition at Commencement.
- H. The Director of Alumni Affairs in coordination with ADSA will:
  - a. List names of all awardees in the annual Commencement Program.
  - b. Prepare letter of recognition for student's permanent College record.
  - c. Arrange presentation of one Excellence in Community Service Award at the Commencement Ceremony.

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Review or Approval Authority	Responsible Party	Initial Approval / Review	Most Recent Approval / Review Of Changes	Editorial Changes	Policy A-01 Review
Approval	*External Affairs and Resources Committee	08/98	11/10		11/10
Approval	Administrative Council				
Approval	Leadership Council	09/98	1/11		
Approval	Dean	10/98	1/11	10/12	

\*Note: The External Affairs and Resources Committee (EARC) was disbanded per By-laws changes approved in September 2012.

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**Attachment #1**

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**Verification of Exemplary Research Achievement**

**SECTION I:**

**Expected Date of  
Graduation**

**Student Name:** \_\_\_\_\_ **Academic Program:** \_\_\_\_\_

**1. SEMESTER / DATE:** \_\_\_\_\_ **SPONSOR / FACULTY:** \_\_\_\_\_

**DESCRIPTION OF RESEARCH:**

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**2. SEMESTER / DATE:** \_\_\_\_\_ **SPONSOR / FACULTY:** \_\_\_\_\_

**DESCRIPTION OF RESEARCH:**

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**SECTION II**

**FACULTY RECOMMENDATION:** I recommend the above student for a Research Achievement Award for the following reason(s): **(Include association with student in any research activities listed above).**

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**SECTION III**

**EXCELLENCE IN RESEARCH ACHIEVEMENT AWARD**

A. Attach a separate page describing in 250 words or less your current research project and future directions/goals.

**SUBMIT TO CON OFFICE OF STUDENT AFFAIRS BY March 1<sup>st</sup>.**

Original to: _____ Student Record
Copy to: _____ Student _____ ADOSA Office _____ Urban Campus Director (if applicable) _____ Chair of RSSC
_____ Alumni Affairs/PR Director