UNIVERSITY OF FLORIDA

 COLLEGE OF NURSING

 COURSE SYLLABUS

Fall 2014

COURSE NUMBER NGR 6941, section 3557

COURSE TITLE Practicum in Nursing

CREDITS 6 (360 clinical hours - Credits may be split into two consecutive semesters of 3 credits each)

PLACEMENT Final Clinical Course in the Neonatal Nurse Practitioner Tract

PREREQUISITES All Required Clinical Courses

# PRE/COREQUISITES NGR 6740: Role Transition: Issues in Advanced Practice

#  Nursing

FACULTY

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# COURSE DESCRIPTION This course provides an opportunity to synthesize advanced knowledge and role behaviors in an advanced practice role within clinical specialty tracks. Students will practice under the supervision of faculty with agency preceptors in an appropriate facility or institution. With faculty guidance, student will develop a practicum plan based on course objectives to include specific objectives, learning activities, and evaluation methods.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Utilize theories from nursing sciences and arts to develop a comprehensive and holistic approach to nursing care.

2. Critique and apply research findings to provide quality health care, initiate change, and improve nursing practice.

3. Utilize theories and principles of health care policy, organization and finance to manage fiscal, human, and physical resources.

1. Critically and accurately assess, plan, intervene, and evaluate health experiences (including wellness and illness) of individuals, families, and communities.
2. Apply knowledge of cultural diversity and global perspectives in delivering health care.
3. Utilize legal and ethical principles to guide decision-making in an advanced nursing practice role.
4. Utilize communication and interpersonal skills to facilitate collaborative relationships with clients and the health care team.
5. Develop an ethical framework to guide one's advanced nursing role and foster one's leadership and continued growth within the nursing profession.

# CLINICAL SCHEDULE: TBA

Students will need approximately 20 hours of clinical each week. If the student is splitting the practicum (180 clinical hours), approximately 10 hours of clinical per week will be necessary in this first practicum. All students will complete 360 hours of clinical. If the student has successfully completed a semester (180 clinical hours), 180 hours will be required in the final practicum.

E-Learning in Sakai is the course management system that you will use for this course. E-Learning in Sakai is accessed by using your Gatorlink account name and password at <http://lss.at.ufl.edu>. There are several tutorials and student help links on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to helpdesk@ufl.edu.

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications.

Course websites are generally made available on the Friday before the first day of classes.

COURSE SCHEDULE

|  |  |  |  |
| --- | --- | --- | --- |
|     | Day | Time |  |
| Seminar | On-line | Monday 12:00-4:00 on Adobe Connect (Sept 15 and Nov 10) |

ATTENDANCE

**There will two mandatory seminars** that you will be expected to attend via online Adobe Connect during this practicum. If you feel that scheduling additional seminars will be helpful, please contact the Clinical Track Coordinator.

The seminars will use one of UF’s web hosted collaborative software applications (Adobe Connect). These collaborative applications have the functionality of recording your text, audio and or video comments. If you do not want to be recorded please notify assigned faculty member prior to the first class. You do not need to provide a photo or use the video comment option, this is your choice. The recordings are accessed through web links provided by your faculty member and should not be share with anyone not enrolled in the course. The recordings are available to the class during the semester. The recordings will not be used in another course.

Students are expected to be present for all scheduled clinical practice experiences and seminars. Students who have extraordinary circumstances preventing attendance in the clinical setting should explain these circumstances to the course faculty member **prior** to the missed scheduled clinical practice experience. Instructors will then make an effort to accommodate **reasonable** requests if the preceptor agrees to the changed clinical dates. A grade penalty may be assigned for unexcused seminar or clinical absences. The faculty member will advise the method of notification for absences to the clinical site e.g. phone, email, and notification of facility.

Graduate students are required to submit a written calendar of planned clinical practice dates and times to the course faculty member **prior to** beginning the clinical rotation. Any changes to the calendar (dates and times) must be submitted in writing to the course faculty member **before** the change is planned to occur. **Clinical hours accrued without prior knowledge of the faculty member will not be counted toward the total number of clinical hours required for the course.**

ACCOMMODATIONS DUE TO DISABILITY

Each semester, students are responsible for requesting a memorandum from the Disability Resource Center (<http://www.dso.ufl.edu/index.php/drc/>) to notify faculty of their requested individual accommodations. This should be done at the start of the semester.

COUNSELING AND STUDENT HEALTH

Students may occasionally have personal issues that arise on the course of pursuing higher education or that may interfere with their academic performance. If you find yourself facing problems affecting your coursework, you are encouraged to talk with an instructor and to seek confidential assistance at the University of Florida Counseling and Wellness Center, 352-392-1575, visit their web site for more information: <http://www.counseling.ufl.edu/cwc/>.

STUDENT HANDBOOK

Students are to refer to the College of Nursing Student Handbook for information about College of Nursing policies, honor code, and professional behavior. <http://nursing.ufl.edu/students/student-policies-and-handbooks/>

ACADEMIC HONESTY

The University of Florida Student Conduct and Conflict Resolution Policy may be found at <http://www.dso.ufl.edu/index.php/sccr/process/student-conduct-honor-code/>

TEACHING METHODS:

Supervisory clinical visits, critique of logs, and discussions

LEARNING ACTIVITIES:

Precepted clinical experiences, reflection of clinical experiences via logs, and discussions with faculty

EVALUATION METHODS/CLINICAL EVALUATION:

**Minimum Required Contact Hours: 360 hours (180 hours if student is splitting practicum)**

Clinical experience will be evaluated through faculty observation (minimum of once in each split practicum), verbal communication with the student, written work, and agency staff reports using a College of Nursing Clinical Evaluation Form. Faculty reserve the right to alter clinical experiences, including removal from client care areas, of any student to maintain patient safety and to provide instructional experiences to support student learning.

Clinical evaluation will be based on achievement of course and program objectives using a College of Nursing Clinical Evaluation form. All areas are to be rated. A rating of Satisfactory represents satisfactory performance and a rating of Unsatisfactory represents unsatisfactory performance. **The student must achieve a rating of Satisfactory in each area by completion of the semester in order to achieve a passing grade for the course.** A rating of less than satisfactory in any of the areas at semester end will constitute a course grade of E. Regardless of the classroom grade, the student receiving an Unsatisfactory evaluation in the clinical component of the course will be assigned a course grade of E or U.

The student attendance sheet must be completed and returned prior to **ALL** scheduled evaluations.

The faculty member will hold evaluation conferences with the student and clinical preceptor, if applicable, at each site visit. The faculty member will document or summarize each conference on the Clinical Evaluation Form or Advisement Record. This summary will be signed by the faculty member and student. Mid-rotation evaluation conferences will be made available to each student. **Final evaluation conferences with the faculty member are mandatory** and will be held during the last week of the clinical rotation. A student may request additional conferences at any time by contacting the faculty member.

Students enrolled in advanced practice courses with a clinical practice component will use Clinical Experience Form F to document clinical experience including hours, practice location and preceptor for their personal records. Students also assess their learning experiences using Clinical Site Assessment Form G. Form G is submitted online via course website. At the end of the clinical experience the student completes a self-evaluation and the faculty member completes a student evaluation using the College of Nursing Clinical Evaluation Form.

MAKE-UP POLICY

There are no exams in this course. In the case of absence from clinical experiences, the student will need to notify the preceptor and clinical faculty prior to missing the scheduled date and will need to schedule additional clinical hours that are acceptable to the preceptor and faculty member. The faculty member will determine if this plan is an acceptable alternative.

GRADING SCALE

S Satisfactory

U Unsatisfactory

**To earn a grade of Satisfactory, completion of minimum of 360 total clinical hours (180 clinical hours if splitting 3 hours of practicum), completion of log requirements, submission of attendance and procedure logs, submission of satisfactory clinical evaluations, and completion of form G for each site is required.**

For more information on grades and grading policies, please refer to University’s grading policies: http://gradcatalog.ufl.edu/content.php?catoid=4&navoid=907#grades

FACULTY EVALUATION

Students are expected to provide feedback on the quality of instruction in this course based on ten criteria.  These evaluations are conducted online at: <https://evaluations.ufl.edu>.  Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open.  Summary results of these assessments are available to students at [https://evaluations.ufl.edu](https://mail.ufl.edu/owa/redir.aspx?C=uKf7mVw9DEqZhldjMsXgJ2dTKBZsZdAIE-Q8Gn4La--ZmaYEqa6nuO6AUUD9iuYZdYUTJDD2Sm4.&URL=https%3a%2f%2fevaluations.ufl.edu).

# REQUIRED TEXTS

All texts from previous courses.

**ADDITIONAL COURSE INFORMATION**

**Weekly Requirements:**

1. Logs

 A weekly log is expected and is due each **Friday by 5:00pm.** This log should include:

 a. A short description of your patients

 b. What care you provided each patient

 c. Procedures

 d. Ethical dilemmas (if any were encountered)

 e. Problems with staff, preceptor, faculty

 f. Problems which may need discussion with faculty preceptor

 g. Goals for next week

Please note that logs are essential for learning and to ensure that you are receiving a quality clinical experience. Assigned clinical faculty will respond to each log on the Sakai web site. **It is expected that you respond via Sakai E-mail to all Questions within one week. Failure to complete logs in a timely manner may result in an unsatisfactory Clinical evaluation.**

**All clinical experiences need to be scheduled through your clinical instructor.** If you schedule clinical on an unauthorized day, you will not receive credit for those hours. **With rare exception, at least 2 consecutive clinical days are required. Any extended clinical shifts (beyond 12hr) or night clinical shifts, must be approved by clinical faculty.**

DATE: 5/27/09, edits 1/29/10, 2/10/10, 6/11, 12/11, edits 8/12; 5/13